July 20, 2016

Project Team

WELTEC

Project Proposal



|  |  |  |  |
| --- | --- | --- | --- |
| Project Proposal | Reference  WelTec | Subject  Project Proposal | Date  25-Apr-2016 |
| Customer  WELTEC | Engagement  <Name Engagement> | Contractno  <Number> |
| Practice  HK | Sector  DBA | Version |
| Author  Hardik Kansara | Signature | Status |

Document history

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Version | Date | Author | Changes | Valid from |
| 1.0 | 19-Jul-2016 | Changming Wu | Edit | 19-Jul-2016 |

Table of Contents

[1 Executive Summary 3](#_Toc457050130)

[2 Opportunity Context 4](#_Toc457050131)

[3 Project Requirements 4](#_Toc457050132)

[4 Project Analysis 5](#_Toc457050133)

[5 System Outline 6](#_Toc457050134)

[6 Approach 6](#_Toc457050135)

[7 Organization of the Project 7](#_Toc457050136)

[8 Management 9](#_Toc457050137)

[9 Plans and Procedures 10](#_Toc457050138)

[10 Staff 11](#_Toc457050139)

[11 Deliverables 11](#_Toc457050140)

[12 Resumes (CVs) 12](#_Toc457050141)

[13 Relevant Background Information 12](#_Toc457050142)

[14 Resources 12](#_Toc457050143)

[15 Customer Acceptance 13](#_Toc457050144)

[16 Appendices 13](#_Toc457050145)

# Executive Summary

Database implementation is one of the biggest challenges for an organization and a database administrator.

One of the reasons for this is that at the beginning of the implementation, there are already some critical installation options that need to be addressed. These installation options include drive and database physical structure selection which are not easy to change after the database is hosted.

There are also some parameters like authentication and network communication port configuration which need to be considered. These are essential to check in the database production environment to overcome the security loopholes.

Other things to consider are memory, CPU, database recovery model and compatibility level parameters which all affect database performance if they are not tuned during the initial phases of database implementation.

Given all the said database implementation considerations, it will be difficult for a database administrator to check and create an inventory of all the database parameters which are used and configured. Maintaining the database in accordance to best practice will surely become a challenge. This will especially become painful for a new database administrator who needs to figure out the implementation parameters of all previous SQL Server instances and databases.

With the said challenges, the group aims to produce a database evaluator that will diagnose and check the basic implementation parameters of SQL Server Instances and Databases. The database evaluator will target all versions of SQL Server starting with SQL Server 2008 and SQL Server 2012. Older versions of SQL server will not be supported.

A database administrator can make use of the developed tool to generate reports about the configured database parameters. This tool will become very useful in case you have multiple SQL Server instances installed. A report will be generated for each instance and these reports will show details about mismatched parameters. From these reports, a database administrator can take necessary actions to improve their database implementation. In addition, the tool can also be used to audit SQL Server instances and databases on regular time intervals for database maintenance purposes.

The project will run under a Software Engineering methodology, which will produce a high quality product and has no associated costs or risks in the implementation. The project also has several management controls built in, this is to minimise the risk areas and improve the quality of the product. There are the standard advisor meetings, timecard, diaries and audits. Also, change request controls are used to control the processes used to develop and change the project.

The final products of the project are as follows: a) the client application that will produce a dump file of the client’s database, b) the product website where a customer can download the client application and upload the database dump files, and c) the database evaluator tool that will generate reports from the dump files uploaded by customers. The dump files contain information about database of the client. It is planned that these dump files will be encoded for security purposes. The client application is free to download from the product website and profit will be generated instead when customers choose to avail of the database evaluation services.

# Opportunity Context

The team need to do a project as part of their degree programme where team needs to find a suitable project client, to develop a solution to meet the client’s requirements to fulfil their project.

However the project team want to attract clients who has implemented SQL server in their infrastructure and want to know the implementation risk and verify the configuration of databases and SQL Server. The biggest opportunity with this project are first client can simply see what are missing parameters in exiting implementation and second if they have large number of SQL Server instances to be audited then it’s very easy by this tool.

This tool creates an opportunity for both customer and project team. Customer will get the benifit of audit report and tune their database parameters before its late. Sometimes it will costly for small business to hire professional or contractor to evaluate their database system.

So this tool is for business or customer who dont want to hire full time database administrator to diagonize their database system. It will also useful as audit tool without worry of your actual data in database.

The dump file only contains basic parameter values which will be verrify by our project team so customer data is safe because project team dont have direct access of customer database.

# Project Requirements

The project team’s requirements are 400 hours of work each of the project member. The project will be due on the 4nd of November 2016.

Team has identify the core requirement of the project and divided into main below categories.

* SQL Server Instance

1. Installation

2. Configuration

3. Security

* SQL Server Database

1. Implementation of Database (physical structure)

2. Database Configuration Options

3. Maintenance

4. Security

Database evaluator can download and execute against the customer system. Evaluator will create one dump file which contains the current information of all above areas of customer system. This information will later verify, checked and final report will be generated.

From Project team perspective, they want a light weight and small evaluator which can run on customer system and gather all the information which we needs to be audited. Team also need website from where customer can download the evaluator as well as upload and download the result. Website will also help customer to know the how to use the evaluator.

The customer’s requirements from the project will be a website that is fully functional, highly polished and links the irreverent careers test to currently available WelTec courses.

The project development teams perspective is that they want a successful outcome, namely a website that is functional, delivers the required material with efficiency and flair.

# Project Analysis

The team is composed of a Database Specialist, a Web Developer, a Programmer and a certified Project Manager.

Given that our target market are users of Microsoft SQL Servers, we have a Database Specialist who is experienced in handling and administering Microsoft SQL Servers. With his skills, we are confident that a Database Evaluator tool that is up to standards will be produced.

Given that the target RDBMS is a Microsoft Product, the Database Evaluator should be built using a Microsoft product as well. In this case, the team’s Programmer has a choice between Visual Basic or C# to create the Windows Form Application. The Programmer has a background in Java so the logical choice between VB and C# is C# as it more closely identical to Java. Since there is a fixed deadline that needs to be met, every moment is important so trying to learn a new language with unfamiliar syntax should be avoided. For the IDE, Visual Studio will be used as it already has some drag and drop tools to make the development of the GUI of the desktop application easier.

Besides the actual Database Evaluation tool, a product website is also needed. The product website is where the tool will be downloaded by the users. There are a lot of available technologies that can be used for web development but because time is of the essence, the chosen ones are PHP, WordPress and MySQL. The team’s Web Developer already has experience in creating websites using the said technologies and this will allow us to develop the website quickly along with the tool. Also, WordPress, being a CMS tool, has a lot of Plugins and Themes that just needs to be imported to use. These plugins will make designing the website much easier. Furthermore, finding resources and references for the said technologies will be easier given that many websites are built from them.

To keep track of the code and documentation updates and changes, a source code and document management application needs to be used. There are a lot of available applications but GitHub will be used for our purposes. The reason is that it is quite easy to use even for first time users given that there is GitHub Desktop for easy upload.

# System Outline

The project team will follow a methodology to build a robust website and database evaluator. The website will have webpage to describe and help customer to understand how to download and execute the evaluator on their system. It will also help customer to upload the dump file and get the final result from database expert side.

A database evaluator is light weight tool which install on customer system, connect to SQL server instance and execute. It will generate the dump file which contains all the current information of all the predefine areas of SQL server instance and database. Evaluator either run to check only SQL Server instance configuration or you can execute on instance with single database. You cannot execute the evaluator on multiple database at a same time.

Dump file will uploaded on website by customer which will later diagnose by another tool just to verify and cross check all the information against with the SQL Server best practice.

# Approach

This project will use Spiral Methodology. The Spiral Methodology can identify and reduce the inchoate risk of project. It uses the small scope of the exploration risk to develop the corresponding risk plan. After that, then decide whether to do the next phase in the project.

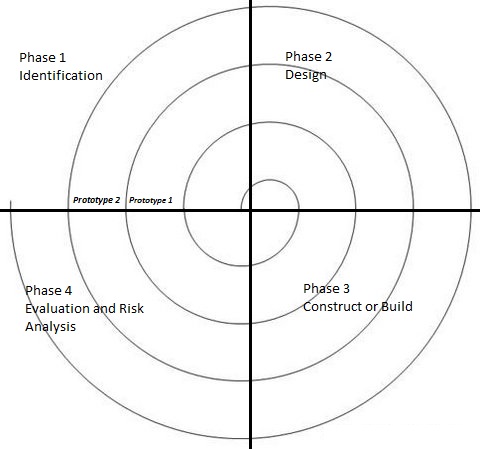
The benefits of using Spiral Methodology in the project:

* Through the creation of a prototype, enables software developers initially clear direction in each iteration;
* Through risk analysis software to minimize the possibility of loss of complete failure;
* In each iteration stage implant software testing, the quality of each stage is guaranteed;

Spiral Model Methodology

The project for the Database Evaluator consists of 2 Prototypes. Each prototype will be given enough time to undergo the four phases of the spiral methodology:

* Phase 1: Identification
  + Explains the planning and the identification of the requirements needed for the project. Identification of the requirements needed will be done on this phase including the communication plan, deliverable dates, task distribution, risks to expect, and understanding how the system works.
* Phase 2: Design
  + On this phase, designing of the website and the (.exe) application will take place and be done by the developer. Any ideas for the design and comments about how the system should be built will be discussed by the developer and the group.
* Phase 3: Construct and Build
  + The construction of the product will be on this phase. The production of the website will be assigned to the web developer and (.exe) application will be assign to the programmer and the database designer. At this phase, the time allotted will be more than the other two phases. This part encompasses the progresses made on the Prototype 1 and Prototype 2 of the project.
* Phase 4: Evaluation and Risk Analysis
  + The last or 4th phase of the spiral model will include testing, verifying and monitoring the prototype created. Meetings will be held to talk what risks arose for each of the previous phases and will be taken care on the next iteration process.



# Organization of the Project

Below is a breakdown of the people involved:

* Project Manager, Test Manager
  + Changming Wu
* Database Specialist, Tester
  + Hardik Kansara
* Web Developer, Tester
  + Kwinno Pineda
* C# Developer, Tester
  + - * Patrick Cura

Also, here are the main tasks that need to be done:

1. Create the Project Specification and Requirements
2. Create the Test Plan
3. Test the Applications
4. Create the Customer Application
5. Create the Project Website Application
6. Create the Database Evaluator
7. Create the Database Evaluation Guidelines and the related Query Scripts
8. Handle the Project Management Aspects for the team

From the details given above, here is a RACI chart that shows which people will be assigned to which tasks:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Tasks | Changming Wu | Hardik Kansara | Kwino Pineda | Patrick Cura |
| 1. Create the Project Specification and Requirements | C I | R A | C I | C I |
| 1. Create the Test Plan | R A | C I | C I | C I |
| 1. Test the Applications | A C | R | R | R |
| 1. Create the Customer Application | I | C | I | R A |
| 1. Create the Project Website Application | I | C I | R A | C I |
| 1. Create the Database Evaluator | I | C | I | R A |
| 1. Create the Database Evaluation Guidelines and the related Query Scripts | I | R A | I | C I |
| 1. Handle the Project Management Aspects for the team | R A | C I | C I | C I |

For Task 1, the Database Specialist will handle the creation of the project specification and requirements because it is his domain of expertise. He will consult and inform of the team of the scope so as to get a consensus if the team can do it as per their current skills.

For Task 2, the Test Manager will handle the creation of the Test Plan document and will consult and inform the developers and specialist regarding the validity of the test that will be created.

For Task 3, everyone in the team will do testing. Each one will test an application that they did not create to avoid biased testing. The test manager should ensure that everyone will contribute to the testing.

For Task 4 and 6, the C# developer will mainly be in charge of creating the customer application (the one to be distributed to customers) and the Database Evaluator. Because database knowledge is needed in getting the needed information from a customer’s computer, the Database Specialist needs to be consulted and asked for help. The other members will be informed of the software development progress.

For Task 5, the Web Developer will be in charge of creating the website that the customers will be using. He will consult the Database Specialist and C# developer as there might be a chance that their applications will interact in the future. All team members must also be informed of the website development progress.

For Task 7, the Database Specialist will handle the creation of the Database Evaluation Guidelines and the Database Queries associated with it. This is the heart of the project and the specialist will have to apply his expertise for this. The query scripts will be provided to the C# Developer who will generate the database evaluation report.

For Task 8, the PM would handle the project management aspects for the team and would constantly consult the team if they have issues and needs.

# Management

* Weekly meetings

In order to track the project management, the development team will use 0.5 hour to have weekly meeting on every Tuesday 11 am – 11:30 am.

In weekly meeting, the development team will summarize and analyze the weekly project status, reflect and discuss issues which cannot be solved, and adjust the project tasks for next week plan.

* Advisor Meeting

The development team will use 0.5 hour to have weekly meeting with project advisor on every *XXX and XXX*.

The project advisors will inspect the completed work on weekly schedule of the development team and give the corresponding feedbacks and suggestions.

Each meeting will to be recorded including clearly reflected in each project record, party views the current state of the project and decision-making.

* Daily administration

Daily administration is for developers to record daily work content, time spent and the problems encountered in the course of their work, ideas and solutions to problems.

* Management tool

This project will use Github to manage materials in progress, and the deliverables. It is not only can create a repository to make sure everyone has good access to the work product but also it can backup appropriately and write comments for each changed.

# Plans and Procedures

* Project Plan
* Here is a breakdown of the project plan based on the phases of the Spiral Model:

1. Identification
   * Tools
   * Software
   * Basic Requirements
2. Design
   * UI Design for Web
   * UI Design for Database Evaluator
3. Construct and Build

* Building of the Web Application
* Building of the Database Evaluator

1. Evaluation and Risk Analysis
   * Create Test Plan
   * Execute Test Plan
   * Create Risk Plan

* Here are the tasks to be accomplished for each Prototype Deliverable:

|  |  |  |  |
| --- | --- | --- | --- |
|  | Web | Database Evaluator | Due date |
| Prototype 1 | * + - Basic Design     - Customer Registration     - Customer Login and Download of Evaluator File | * + - Basic Design     - SQL Instance Configuration Check       * Generate Evaluator Dump File       * Check Dump File against SQL Best Practice | 31/08/2016 |
| Prototype 2 | * + - Final Design     - Upload Evaluator Dump File     - Get the Final Evaluation Report | * + - Database Configuration Check       * Generate Evaluator Dump File       * Check Dump File against SQL Best Practice     - Generate Final Evaluation Report | 09/10/2016 |

* See Change Control Form

# Staff

The project team of this project as follows:

* Changming Wu: Project Manager, Test Manager
* Hardik Kansara: Database Specialist, Tester
* Kwinno Pineda: Web Developer, Tester
* Patrick Cura: C# Developer, Tester

They will spend 450 hours of work each on this project.

XXX and XXX as the project advisors will inspect the completed work on weekly schedule of the development team and give the corresponding feedbacks and suggestions during the weekly advisor meeting.

***We don’t have the particular client.***

# Deliverables

* Project deliverables and their estimated completion dates are as follows:

|  |  |
| --- | --- |
| Deliverable | Due Date |
| Project Proposal | 22/07/2016 |
| Project Plan/Gantt Chart | 22/07/2016 |
| Scope of Project | 29/07/2016 |
| Requirements Analysis | 29/07/2016 |
| Analysis and Design Documents | 29/07/2016 |
| Testing Plan | 12/08/2016 |
| Test Case for Web Application | 05/09/2016 |
| Test Results/Record for Web Application | 09/09/2016 |
| Test Case for Database Evaluator | 13/10/2016 |
| Test Results/Record for Database Evaluator | 12/10/2016 |

* Project milestones and their estimated completion dates are as follows:

|  |  |  |
| --- | --- | --- |
| Milestone | | Due Date |
| Project Proposal | 22/07/2016 | |
| Project Plan/Gantt Chart | 22/07/2016 | |
| Analysis and Design Documents | 29/07/2016 | |
| Web Application Development | 31/08/2016 | |
| Test for Web Application | 09/09/2016 | |
| Database Evaluator Development | 09/10/2016 | |
| Final Test | 14/10/2016 | |
| Project Presentation | To be announced | |

# Resumes (CVs)

* See Changming Wu CV.pdf
* See Hardik Kansara CV.pdf
* See Kwinno Pineda CV.pdf
* See Patrick Cura CV.pdf

# Relevant Background Information

This project is about using Microsoft Visual Studio and SQL Server Express to develop Database simulator. Customers can download the simulator from a website, execute simulator against client system, and upload the file to the website so it will be diagnosed later.

# Resources

Kwinno Pineda as the Web Developer will use the following material:

 Eclipse Php editor and Notepad ++

 XAMPP

 Wordpress

 MySQL Database

Patrick Cura as the Software Developer for the Client Application and Database Evaluator will use the following material:

 Microsoft Visual Studio 2015 Enterprise Edition

 Install Shield Limited Edition for Visual Studio

 Microsoft .NET Framework 4.5.2

 SQL Server Express

 SQL Server Management Studio

All of the materials mentioned are available over the internet and will be downloaded by the developer in need of them.

# Customer Acceptance

Sign off sheet for this proposal, and a statement authorising the commencement of the next identified phase. Include appropriate disclaimers and confidentiality agreement (usually the 3 indented paragraphs below)

***We don’t have the particular customer. Do we still need to make the customer accepatance form?***

# Appendices

* Change Control form